



# Student Community Service Record

*Caring, Commitment, Community*

*Part 1 to be completed by Student:*

Name: \_\_\_\_\_ Student ID # \_\_\_\_\_

Grade: \_\_\_\_\_ Date(s) Served: \_\_\_\_\_ Hours Completed: \_\_\_\_\_

Type of Service or work done \_\_\_\_\_

*Part 2 to be completed by Community Service Supervisor*

Supervisor's Name (please print): \_\_\_\_\_

Supervisor's Title: \_\_\_\_\_ Organization \_\_\_\_\_

Work phone: \_\_\_\_\_ Cell: \_\_\_\_\_

*I certify that the above-named student performed the above-described community service.*

Supervisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Note to Supervisor: (Please rate the quality of service performed by the above-named student using the scales below)**

1. Student presented him or herself in an appropriate manner.

Poor 1      2      3      4      5      Outstanding

2. The student was on time and ready to work.

Poor 1      2      3      4      5      Outstanding

3. The student worked hard and stayed on task.

Poor 1      2      3      4      5      Outstanding

4. The overall level of service performed by this student.

Poor 1      2      3      4      5      Outstanding